



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, June 8, 2016

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (16-3019)

Attachments: [AUDIO](#)

Present: Chairperson Barbara Bigby, Vice Chairperson Cheryl Grills
 Ph.D., Commissioner Donald S. Andrews, Commissioner
 Johanna Arias-Bhatia, Commissioner Susan Burton,
 Commissioner Percy Duran III, Commissioner Eleanor R.
 Montañó and Commissioner Theresa Zhen

Excused: Commissioner Anne S. Hill

Staff present: Roy Sinclair and Jenny Kimbell (16-3028)

Call to Order. (16-2952)

Chairperson Bigby called the meeting to order at 10:00 a.m.

Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the June 1, 2016 Minutes. (16-2953)

On motion of Commissioner Percy Duran III, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items. (16-2954)

Chairperson Bigby reported that some corrections need to be made to the Facilities Inspection Scheduling Tool due to duplications and closures. Staff was directed to make the necessary corrections. Chairperson Bigby also reported that a letter was received from an inmate at Men's Central and after review this information will be forwarded to the Sheriff representatives.

- 3. Staff Report on Correspondence Received and Department Representative Reports. (16-2955)**

Staff reported that the Commission has received a total of seven scholarship applications. Staff also reported that a memorial service for Ms. Bolaji Famuyiwa, Commission Services Staff Member, will be held on Saturday, June 11, 2016 and details will be emailed later this week.

- 4. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from June 2, 2016 to June 7, 2016. (16-2956)**

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Bigby visited:

- Human Service Network (Index St., Granada Hills, CA) on June 3, 2016.**
- Hillside Home for Children (Maiden Lane, Altadena, CA) on June 7, 2016.**

Vice Chairperson Grills visited:

- Dreamcatcher #3 (2nd Ave., Los Angeles, CA) on June 8, 2016.**

Commissioner Bhatia visited:

- B & I Group Home (Alvarado St., Pomona, CA) on June 3, 2016.**
- B & I Group Home (San Francisco St., Pomona, CA) on June 6, 2016.**

Commissioners Andrews and Montaña visited:

- Olive Crest Treatment Center (Cornuta Ave., Bellflower, CA) on June 2, 2016.**
- Torrance Courthouse (Maple Ave., Torrance, CA) on June 7, 2016.**

Commissioner Montaña shared the following Daily Breeze news article:

- 5-year Sentence Sought for Tanaka (June 6, 2016)**

During the reporting period, the following facility was reported as being in unsatisfactory condition:

Vice Chairperson Grills and Commissioner Burton visited:

- **Century Regional Detention Center (Alameda St., Lynwood, CA) on June 6, 2016 and reported that there was one small sign posted announcing voter registration that was not visible to all inmates. Inmate Services was identified to handle voter registration and custody staff was not aware of the June 7, 2016 voting plans. No inmates on cell block 3600 received voting registration information and only one inmate in cell block 3500 received a registration form.**
- **Cell 14 in cell block 3500 has a backed up toilet. Cell 24 is a shared cell of 30 women and the sink only produces hot water and they have no water to drink from the faucet.**

5. Report from the Sybil Brand Commission's Ad-Hoc Committees.

- Annual Report (16-2957)

This item was continued to the June 15, 2016 meeting.

III. MISCELLANEOUS

Matters Not Posted

- 6. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-2958)**

There were no items presented for a future agenda.

Public Comment

- 7. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-2959)**

There were no members of the public present to address the Commission.

Adjournment

- 8. Adjournment for the meeting of June 8, 2016. (16-2960)**

There being no further business, Chairperson Bigby adjourned the meeting of June 8, 2016 in loving memory of Ms. Bolaji Famuyiwa, Commission Services Staff Member at 11:25 a.m.